Group walks – risk assessment, August 2020

**Cambridge Rambling Club**

***Use this risk assessment to help you understand the risks and any steps you need to take to stay safe before leading a group walk. Please complete a copy for every walk, and keep this for 1 year after the date of the walk****.*

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| **Walk Leader** |  | **Date of walk** | *DD/MM/YY* |
| **Walking group** |  | **Date of risk assessment** | *DD/MM/YY* |
| **Date of recce** | *DD/MM/YY* |

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| **Possible hazards** | **Who might be harmed and how?** | **Ways to control the risk** | **Action taken?** **(click on the box to tick)** |
| Transmission of COVID-19 through close contact / meeting other people | Walkers, members of the public – risk of spreading COVID-19 | Plan the walk for a less busy time. |[ ]
|  |  | Avoid particularly busy or narrow routes where physical distancing is not possible. |[ ]
|  |  | Information about limiting the group size in line with government guidance must be publicised in advance. |[ ]
|  |  | Ensure that walkers are reminded beforehand about the guidelines, including on travel & transport. |[ ]
|  |  | Advise walkers at the start of the walk to maintain physical distancing, and what to do at any pinch points or road crossings – this is everyone’s responsibility. | [ ]  |
|  |  | Carry a face covering in case of incidents. | [ ]  |
|  |  | Ensure you have a record of who attended the walk for contact tracing. This must be kept for 21 days following the walk |[ ]
| Transmission of COVID-19 through touching gates, stiles, fences or equipment | Walkers, members of the public – risk of spreading COVID-19 | Avoid touching gates and path furniture, where possible. |[ ]
|  |  | Ensure that walkers are requested to bring hand sanitiser before the walk. |[ ]
|  |  | Advise walkers not to share food, drink or equipment such as walking poles. |[ ]
| **Possible hazards** | **Who might be harmed and how?** | **Ways to control the risk** | **Action taken?** **(click on the box to tick)** |
| Bad weather(including extreme temperatures) | Walkers – risk of illness and injury, risk of the group being stranded | Check the weather forecast and postpone/cancel if necessary. Advise walkers to bring suitable clothing and items for the conditions. |[ ]
|  |  | Make a note of ‘escape routes’ on the recce. |[ ]
| Busy roads | Walkers – risk of vehicle collisions | Avoid routes along busy roads and/or check for suitable crossing places on the recce. Warn walkers. |[ ]
| Steep, slippery or muddy sections. | Walkers – risk of trips/slips | Check for muddy/slippery sections on the recce and adapt the route if necessary. Ensure walkers are advised to bring suitable footwear for the conditions. Check out difficult stiles  |[ ]
| Livestock | Walkers – risk of injuryRisk of property damage if livestock escape | Cross fields with livestock calmly and quietly, keeping the group together. Be prepared to divert around livestock if necessary. |[ ]
|  |  | Follow the Countryside Code (England & Wales). Leave gates and property as you find them. |[ ]
| Cliffs, steep hills or sheer drops | Walkers – risk of falls | Check paths are suitable for a group to use safely and make changes if necessary. |[ ]
|  |  | Follow any local warnings or signs. |[ ]
| *(Please add more lines if needed)* |  |  |  |

**How to carry out a risk assessment**

This template is a tool to help you plan and lead CRC group walks safely. You must do a risk assessment for each walk.

* Use the template to assess whether your CRC group walk is safe to go ahead.
* We've included suggestions for the ways to control the risks – **you do not need to tick every box.** The important thing is to identify the potential hazards and note the actions you will take to reduce the risk.
* It’s important to carry out a risk assessment **before** the walk takes place. You should start filling it out when planning your walk and update it with any extra hazards that you notice on your recce.
* Think about the different types of hazards and risks. We’ve included some common examples, but think carefully about your own walk in case anything needs adding.

Examples of other risks might include:

* + Flooded paths, after heavy rain
	+ A very busy path – such as the Cam towpath, Grantchester Meadows or Milton Country Park on a Sunday afternoon
	+ Locked gates blocking the right of way

**This isn’t an exhaustive list, so think carefully about any specific risks you may encounter on your walk.**

* Next, consider the steps you can take to minimise the risk. Remember that this may sometimes mean changing your original plan. For example:
	+ I will recce the route again to check whether the paths are flooded, and plan an alternative if necessary
	+ I will read the local warning signs on my recce and advise walkers about the risks in my welcome briefing
* If you’re not sure what to do to reduce the risk, check the Ramblers’ website for advice,

**Your volunteering & COVID-19**

Due to COVID-19, there are extra steps we need to take to organise and lead group walks safely. Please visit the [Ramblers website](https://www.ramblers.org.uk/volunteer-zone/coronavirus/volunteering.aspx) for the latest updates and guidance from the National Body for walking..

It’s **essential** for all volunteers to consider the following questions, when deciding whether to take part in Cambridge Rambling Club activities:

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| **Do you (or does someone else from your household) have COVID-19 symptoms?** | *If so, you should self-isolate in line with government guidance.**You must not take part in CRC activities during this time.**The most frequently experienced symptoms include a high temperature, a new continuous cough and the loss, or a change to your sense of smell or taste. However, there are many other symptoms that some people experience, such as a rash. Find out more about COVID-19, and what you should do if you have symptoms on the NHS website in* [*England*](https://www.nhs.uk/conditions/coronavirus-covid-19/symptoms/)*. Please do not come out on a group walk if you feel at all unwell.* |
| **Are you ‘clinically vulnerable’?** | *If you (or someone you live with) are at higher risk of getting seriously ill from coronavirus, you should take extra care to minimise contact with others from outside your household.**Taking part in a CRC activity may put you and those around you at higher risk.* ***It may not be the right decision at this time.****Remember – everyone over 70, and those with certain underlying health conditions are considered to be ‘clinically vulnerable’. You can find more information from the NHS in* [*England*](https://www.nhs.uk/conditions/coronavirus-covid-19/people-at-higher-risk/)*,* [*Wales*](https://gov.wales/people-increased-risk-coronavirus) *or* [*Scotland*](https://www.nhsinform.scot/illnesses-and-conditions/infections-and-poisoning/coronavirus-covid-19/coronavirus-covid-19-general-advice)*.* |
| **Do you want to volunteer, and do you feel safe and comfortable doing so?** | *Volunteering is a personal choice. There will never be any obligation or pressure to volunteer or take part if you don’t want to, or are not able to at this time.* |